



## CAAA Council Meeting

Teleconference

Wednesday, May 8, 2019

In Attendance: Boxin Wanglin, Heather Thompson, Yang Su, William Zhao, Carmen Lawlor, James Dai, Helen Anderson, and Paul Hu

Absent: Jessica Wyllie

Chair: Boxin Wanglin

Minutes: Paul Hu

**Subject: Quorum issue of 2019 Annual General Meeting**

**Meeting was called to order at 8:07 PM**

### **Background**

On April 28, 2019, the CAAA held its annual general meeting (AGM) in Red Deer. 101 members registered for the event. Due to unexpected bad weather, 79 members were present at the continuing education workshop in the morning, and 75 members signed for the AGM in the afternoon.

According to the CAAA Bylaws, Article 5.8, "If a quorum is not present within one-half(1/2) hour after the time set for the commencement of an Annual General or Special meeting of the College, the meeting shall be rescheduled for a date, time, and location, selected by the Council, in their sole discretion, acting reasonably".

With respect to quorum, the CAAA Bylaws, Article 5.7, states: The presence of 10% of the Registered Members of the College in good standing at the commencement of an Annual General or Special Meeting of the College shall constitute a quorum. There were 770 registered members at the end of 2018. The quorum required is deemed to be 77 members.

The meeting on April 28, 2019 continued as planned.

The issue was raised: since the 2019 AGM did not reach the quorum, how shall the Council deal with it?

### **Discussion**

- Should the AGM be considered valid?
- Students in attendance?

President Initial: \_\_\_\_\_

VP Initial: \_\_\_\_\_



- Members not signing or not in the room at the commencement of the AGM.
- Reasons why the meeting was not cancelled: 79 members were present in the morning and it was expected that quorum would have been met; consideration that it would not be a good decision to cancel the meeting for members who have made the efforts to attend the AGM despite the weather.
- How to address this issue: send an email to members, acknowledging the error; publish the AGM minutes to keep members informed; and offer additional meetings to answer members' questions.

### **Motions**

- Heather made a motion that the AGM on April 28, 2019 was not a valid AGM because quorum was not reached, seconded by Helen. In favour: Carmen and James. Opposition: William Zhao. Yang did not vote, but suggested that some members present at the AGM may have not signed their names. Motion carried.
- Heather made a motion that to address this issue a letter or email be sent to members, acknowledging the error; that make-up meetings be offered in Calgary and Edmonton. Seconded by Helen. In favour: Carmen. Opposition: James and Yang. Abstention: William.

### **Resolution**

After discussion, it seems that members at present agreed on the following:

- Send an email to members, acknowledging the error;
- Offer 2<sup>nd</sup> AGM as demanded by members; and
- Seek legal advice if concerns are received.

**Meeting adjourned at 9:49 PM.**

President Initial: \_\_\_\_\_

VP Initial: \_\_\_\_\_