

Records Access Request

Use this form to request records regarding your registration file. Submit requests to <u>info@acupuncturealberta.ca</u> or mail to:

College of Acupuncturists of Alberta 201-9612 51 Avenue Edmonton AB T6A 5A6

All requests require a clear copy of valid identification. Provide one of the following: driver's license, passport, or identification card.

According to the Records Management Procedure, a fee may apply to a records request depending on the circumstances of retrieving the requested records.

Records will be provided to members by email.

Requester Information		
Last Name	First Name	
Date of Birth	Registration Number	
Email Address		
Date Requested	Signature	
\Box I am the regulated member this information pertains to.		
\Box I have attached a copy of valid identification.		

What information is being requested?

ice se	Received date:	
	Date information sent to requester:	