



## 2023-24 Registration Renewal Time-frame:

Registration renewal will open for registered acupuncturists on February 1, 2023. Registration renewal is **mandatory** and must be completed by **March 31, 2023**. Renewal forms must be completed and submitted using your [member portal](#).

This registration renewal cycle covers the time period from April 1, 2023 to March 31, 2024.

## Registration Renewal Fee:

Once your registration renewal forms have been approved, you will receive an email prompting you to pay your registration renewal fee of **\$1200**. This fee is paid through your [member portal](#) and is due in one lump sum payment. Your renewal is not considered complete until this fee is paid.

## Reminders:

In order to complete your renewal, you will need to submit a valid insurance certificate, your completed 2022-23 Continuing Competence form, at least one learning goal for 2023-24, as well as your First Aid and CPR certification.

## 3 ways to learn how to access and complete your registration renewal:

1. Read the Step-by-step Guide on the College's website [here](#).

2. Watch video instructions [here](#).

3. Sign up for a webinar:

Click the link for the webinar you would like to sign up to and complete the registration form:

a. [February 14, 10:00 am - 11:00 am](#)

b. [February 15, 2:00 pm - 3:00 pm](#)

**Note: these webinars are for information only. They are not mandatory and they do not count towards CCP credits.**

If you have any further questions, you can visit the College's [website](#), or contact us at [info@acupuncturealberta.ca](mailto:info@acupuncturealberta.ca) or 780-466-7787.