



COLLEGE OF ACUPUNCTURISTS OF ALBERTA
VIRTUAL COUNCIL MEETING BY ZOOM

AGENDA

Date: 16 March 2022

Time: 1800 hours

Recorder: [Recorder]

Attendees

Council Members:

Michelle Phillips, President
Jessica Stankowski, Vice-President
Michael McFarlane
Donna (Dee) Holstine Vander Valk

Tamara Jones
Monica Ansah-Sam
Cindy Grainger

Additional Attendees:

Erin Stroud, Executive Director/Registrar
David Kay, Acting Hearings Director
Dean Lack, Consultant

Guests:

Regrets

Time Allocation	Item	Lead
1800-1805 hrs	1.0 Call to Order for In-Camera Session (Council and Executive Team) called pursuant to Section 4.4(2) of the CAA Bylaws	President
1805-1810 hrs	1.1 Approval of In-Camera Minutes, 16 February 2022 ACTION: For approval (MOTION)	President
1810 hrs	2.0 Call to Order for Public Session Introduction of Guests	President
	2.1 Declaration of New Conflicts of Interest (Real, Potential, Perceived) ACTION: For information/awareness	President
1815-1820 hrs	2.2 Approval of Agenda for 16 March 2022 and Approval of Consent Agenda Items	President

Time Allocation	Item	Lead
	<p>CONSENT AGENDA: <i>The Consent Agenda matters are proposed to be dealt with by unanimous consent and without debate. Council members may seek clarification or ask questions without removing a matter from the consent agenda. Any Council member may request that a consent agenda item be moved to the regular agenda by notifying the Chair prior to the meeting.</i></p> <ul style="list-style-type: none"> Minutes of 12 and 19 January 2022 <p>ACTION: For approval (MOTION)</p>	
	3.0 Reports	
1820-1830 hrs	3.1 President's Report ACTION: For information/awareness	President
1830-1845 hrs	3.2 Acting Executive Director/Registrar and Transition Consultant ACTION: For information/awareness	David Kay/ Dean Lack
1845-1900 hrs	3.3 Executive Director/Registrar's Report ACTION: For information/awareness	Executive Director/ Registrar
1900-1915 hrs	3.4 Bill 46 (HEALTH STATUTES AMENDMENT ACT, 2020 (NO. 2)) Update ACTION: For information/awareness	David Kay/ Executive Director/ Registrar
	4.0 Council Education	
	5.0 Decision Items	
1915-1920 hrs	5.1 Appointment of Ms. Georgeann Wilkin as Acting Complaints Director pursuant to Section 20 of the CAA Bylaws for a period extending to the appointment of her successor ACTION: For approval (MOTION)	Executive Director/ Registrar
1920-1925 hrs	5.2 Appointment of Mr. David Kay as Hearing Director pursuant to Section 21 of the CAA Bylaws for a period extending to the appointment of his successor. ACTION: For approval (MOTION)	Executive Director/ Registrar
1925-1930 hrs	5.3 Reaffirmation of 2022-2023 College Budget and 2022-2023 Fees pursuant to Section 16 of the CAA Bylaws and as discussed at the 12 and 19 January 2022 Council meetings. ACTION: For approval (MOTION)	Executive Director/ Registrar
1930-1945 hrs	5.4 Approval of the Proposed Honorarium and Expense Policy effective 1 January 2022 ACTION: For approval (MOTION)	Executive Director/ Registrar

Time Allocation	Item	Lead
1945-2000 hrs	5.5 Revisions to the CAA Bylaws Pursuant to Section 3 of the CAA Bylaws. ACTION: For approval (MOTION)	David Kay
2000-2015 hrs	5.6 Creation of CAA Operations, Procedures and Governance Review Implementation Working Group ACTION: For approval (MOTION)	Executive Director/ Registrar
2015-2030 hrs	5.7 Receipt and Approval of Bill 46 Review Report and Submission of Summary Report (Mr. David Kay) ACTION: For approval (MOTION)	Executive Director/ Registrar
2030 hrs	Adjournment	President
	6.0 In-Camera Meeting (Council and Executive Director/Registrar, by invitation) <ul style="list-style-type: none"> • Council Evaluation – Report from Raconteur • Appointment of next meeting’s Raconteur 	

Resources for Council Members:

- CAA Bylaws