



Annual General Meeting Minutes

Meeting: November 22, 2021

Location: Virtual

Time: 1900hrs – 2030hrs

Meeting Opens: 1913hrs

Attendance: Michelle Phillips - President & Chair
Jessica Stankowski - Vice-President
Michael McFarlane – Registered Member
Donna (Dee) Holstine Vander Valk - Public Member
Tamara Jones - Public Member
Jennifer Galarneau - Interim Registrar/Executive Director
Karen Popik - Virtual Assistant (Minute Taker)
Cindy Grainger – Regulated Member
Monica Ansah-Sam – Public Member

Number of Participants - 203

AGENDA:

1. Michelle Phillips, President & Chair – Welcomes all and calls the meeting to order at 1935hrs.
2. Jessica – Treaty Land Acknowledgement - Observed.
3. Michelle – Accept Current Agenda Changes
 - Michael made a motion to accept the current agenda changes. Cindy seconded the motion. Motion carried.
4. Michelle – Approval of the 2020 AGM Minutes
 - Jennifer advised the 2020 AGM minutes were provided in advance and will not be posted.

- Michael made a motion to approve the 2020 AGM Minutes. Dee seconded the motion. Motion carried.

5. Michelle – Introduction of Council Members

- After introductions, Michelle went through housekeeping rules:
 - All attendees have been muted.
 - No electronic recording or rebroadcasting of any portion of the meeting. The AGM is being recorded by the CAA.
 - Chat box is open however Council will not be responding to any questions or comments in the chat.

6. Michelle/Jennifer – Introduction and Message from Interim Executive Director/Registrar –

- Jennifer provided her message to the attendees.

7. David Kay – Presentation of Organizational/Governance Review Summary –

- Purpose for the review was to assess the college's existing governance functions and the supporting operations and management processes.
- The Organizational/Governance Review Report is available on the website for members to review.

8. Alex Lee (HGA) – Accounting Summary for Upcoming Renewal Fee Determination –

- Mandate is to develop a framework for a balanced and sustainable revenue model.
- Basis of the analysis is based on three pillars:
 1. Financial strategy
 2. Balance and sustainability
 3. Efficiency and effectiveness
- Council's goal is to maintain fiscal accountability and transparency to its members.

9. Answers to Questions from Registrants -

- All questions and answers are posted online for members to view.

10. Michelle - Closing Address

- Agenda concluded. This is the final AGM due to the shift in the role of the college. Michelle thanked all members for attending.
- The council understands there was a lot of information presented and discussed and some of the information may be difficult to process.
- The transition from a college and association to strictly a college will be an adjustment and the council recognizes these challenges.
- CAA is committed to moving forward with its duties of public protection being paramount.
- The council encourages all members to join an association that will support them in their profession and practice.

11. Meeting Adjourned out of camera portion of meeting at 2030hrs.

12. Council debriefs from AGM in-camera

13. Motion by Dee to adjourn meeting. Seconded by Michael.

Meeting adjourned at 2130 hours

President:



Vice-President:

