



COLLEGE OF
ACUPUNCTURISTS
OF ALBERTA

CAA Council Meeting
Special Online Meeting via GoTo Meeting

Thursday, August 11, 2021

In Attendance: Fu-Lin (Frank) Wang, Michael McFarlane, Michelle Phillips, Jessica Stankowski, Cindy Grainger, Tamara Jones, Donna Holstine Vander Valk, Paul Hu, Frank Yeh, Jennifer Galarneau, Peggy Eadie

Chair: Fu-Lin Wang

Minutes and Moderator: Peggy Eadie

Meeting called to order: 7:02 PM

President gave a brief introduction.

1. Approval of agenda.

Fu-Lin asked for council to approve the agenda. Donna made a motion to add item "selecting of new Council VP" to agenda. Jessica seconded. No objections. Motion carried.

Michael made a motion to approve the agenda with addition of selecting new Council VP. Tamara seconded. No objections. Motion carried.

Jessica nominated Michelle as Council VP. Donna seconded. No objections. Michelle accepted nomination as Council VP. As no other nominee was selected, no vote was needed. Fu-Lin approved Michelle as Council VP.

2. Approval of council meeting minutes of June 13, 22, and July 5.

Fu-Lin asked council to review the minutes of June 13, 22, and July 5. Donna abstained from reviewing June 13 and 22 minutes as she was not a member of council during at the time. Tamara abstained from reviewing June 13 meeting as she was absent.

Michelle made a motion to table item 2 to another meeting due to short notice for meeting and insufficient time to review minutes. Jessica seconded. No objections. Motion carried.

3. Issues in Council Meeting and Operation.

a) Discussion of concerns of council member.

Fu-Lin gave summary of the topic. Council discussed the matter extensively and it was noted that procedures were not followed. No motion was made.

b) Observed issues in council operations.

President Initial: FL

VP Initial: PE

Fu-Lin stated council may listen to recording and this item can be addressed at that time. No motion was made.

4. Operations, Procedures and Governance Review & Recommendations Project – appointment of working committee.

Tamara gave background overview of recommendations project and appointment of working committee. Council had a discussion, noting committee should consist of 1 council member, 1 public member and 1 office staff member. Council appointed Tamara, Jessica, and Jennifer as committee members. Jessica suggested Frank Yeh as point of contact within CAA office.

Council further discussed the matter. Due to time sensitivity of project council stated President should sign contract by the next morning. Due to previous obligations, Fu-Lin unable to review and sign contract until later in day. Council noted Council VP may sign contract if President is unavailable. Michael made a motion for Council VP to sign contract by morning of Thursday, August 12, 2021. Michelle seconded. No objections. Motion carried.

Michael made a motion for Tamara, Jessica, and Jennifer to form new review committee with Frank Yeh acting as point of contact within CAA office. Donna seconded. No objections. Motion carried.

Fu-Lin requested items 5 & 6 be tabled for next meeting and to adjourn meeting. Michael and Donna objected. Michael made a motion to extend meeting. Jessica seconded. No objections. Motion carried.

5. Discussion of Bylaw Update on Removal of Council Members (draft).

Jennifer gave summary of bylaw update including responding to email questions and providing responses. Frank indicated that Council may want to consider further polices/procedures for the proposed section 7.6. Jennifer noted changes outline circumstances regarding suspension or termination of council members only. Michael made a motion for council to accept changes made to bylaws. Jessica seconded. No objections. Motion carried. Fu-Lin noted that his suggestions were not included.

6. In Camera: motion: 9:53 PM – 10:07 PM

7. Supplement of missing council member based on bylaws.

Michael made a motion to table item 7 to another meeting. Tamara seconded. No objections. Motion carried.

Donna made a motion to elect Michelle as new Council President. Michael seconded. No objections. Motion carried.

Michael nominated Jessica as new Council VP. Jessica accepted nomination. Donna stated by acclamation, Jessica is Council VP. No vote was necessary.

Next council meeting is scheduled for Wednesday, August 18th, 2021 @7:30 PM

Michael made a motion to adjourn meeting. Donna seconded. No objections. Meeting adjourned at 10:34 PM