



COLLEGE OF
ACUPUNCTURISTS
OF ALBERTA

CAAA Council Meeting

Regular scheduled meeting via GoTo Meeting:

Saturday, January 23, 2021

In Attendance: Vanessa Ebertz, Jessica Stankowski, Michelle Phillips, Tamara Jones, Michael McFarlane, Fu-Lin Wang, Lowell Ask, Paul Hu, Frank Yeh, and Janelle Kulak. Cindy Grainger joined late.

Chair: Fu-Lin Wang

Minutes and Moderator: Janelle Kulak

Meeting called to order: 1:03 PM

President gave a brief introduction.

1. Approval of agenda

Michael made a motion to approve the agenda. Vanessa seconded. No objections. Motion carried.

2. Approval of meeting minutes:

Vanessa made a motion to approve the November 18, 2020 meeting minutes. Lowell seconded. No objections. Motion carried.

Michael made a motion to approve the November 26, 2020 meeting minutes. Vanessa seconded. No objections. Motion carried.

Lowell made a motion to approve the December 3, 2020 meeting minutes. Michael seconded. No objections. Motion carried.

Vanessa made a motion to approve the December 13, 2020 meeting minutes. Lowell seconded. No objections. Motion carried.

Fu-Lin confirmed the information needed to document the motion to adjourn the January 14 meeting. With amendment, Vanessa made a motion to approve the January 14, 2021 meeting minutes. Michael seconded. No objections. Motion carried.

President Initial: _____

VP Initial: _____



3. President's Report

Fu-lin provided a brief summary of his report.

4. Registrar/ED's Report

Paul provided a brief summary of his report and answered questions from council.

5. Proposed motion

Council had a discussion. Vanessa made a motion to approve the motion to assist Council making informed decisions, Council members unanimously consent to Registrar disclosing information related to a matter under discussion or review by Council, including information about members of Council. Such information is privileged and confidential, and recipients of such information are bound by their Oath of Office, Confidentiality and Privacy form and Conflict of Interest form. Such information is provided and used for a specified purpose and cannot be used for any other purpose without the written consent of the College. Tamara seconded. Michelle and Jessica objected. Lowell and Michael approved. Motion carried.

After further discussion, Michael made a motion to rescind the motion made by Vanessa regarding item #5 of the agenda. No objections. Motion carried.

Item has been postponed to a later meeting in order to seek legal advice for appropriate rewording of the motion.

6. Report on bylaws mail vote

Janelle read report aloud. Vanessa made a motion to approve the bylaws to come into full force. Lowell seconded. No objections. Motion carried.

7. 2021 – 2022 Work Plan – requiring Council input and direction

Council discussed work plan and asked questions. Council will assist where they are able.

8. Approval of the new website development agreement

Michelle and Michael shared a spreadsheet with council containing information from all proposals. Council gave comments, Michelle and Michael will further review contenders and council will discuss again at a later meeting.

President Initial: _____

VP Initial: _____



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9. Appointment of MCC members

Vanessa made a motion to approve the name change of the Member Services Committee (MSC) to Member Communication Committee (MCC). Michelle seconded. No objections. Motion carried. Council decided to postpone to a later meeting, the appointment of members for the MCC until after they have reviewed the MCC's Terms of Reference.

10. Approval of Hearings Director

Paul gave background and council asked questions. Vanessa made a motion to approve Lesley Bober for the position of Hearings Director for the CAA. Lowell seconded. No objections. Motion carried.

11. Update on hiring of Complaints Director – contracted position?

Council had a discussion. Michael made a motion to establish the Complaints Director position as a contracted position. Vanessa seconded. No objections. Motion carried.

12. Review proposed Standards of Practice for Supervision

Frank went through the document. Council had a discussion and asked questions. Frank gave clarification. Michael made a motion to approve the Standards of Practice for Supervision, with an additional evaluation of the supervisee by the supervisor added to the document, to be circulated for internal consultation. Lowell seconded. No objections. Motion carried.

13. Decision on doctor title in front of member's name

Council had a discussion and decided to postpone the matter until after Bill 46 is passed and will revisit it in a later meeting.

14. Review Inter-Profession Advisory Committee recruitment notice

Vanessa made a motion to approve the establishment of the Inter-Profession Advisory Committee and send out the recruitment notice. Michael seconded. No objections. Motion carried.

15. Review TCM Regulation Task Force recruitment notice

After discussion, Lowell made a motion to table agenda item #15 – Review TCM Regulation Task Force recruitment notice. Michelle seconded. No objections. Motion carried.

President Initial: _____

VP Initial: _____



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Lowell made a motion to approve the formation of a task force that will plan for the TCM Regulation Committee. Michelle seconded. No objections. Motion carried.

16. Policy consideration of potential Conflict of Interest regarding MSPAE

After clarification given, Michelle made a motion to review and revise our Conflict of Interest policy at a future date. Vanessa seconded. No objections. Motion carried.

Due to the meeting running well beyond the scheduled time, Michelle made a motion to table agenda items #17 and #18. No objections. Motion carried.

Michael made a motion to adjourn the meeting. Vanessa seconded. No objections. Motion carried.

Meeting adjourned at 6:50 PM

President Initial: _____

VP Initial: _____