



COLLEGE OF  
ACUPUNCTURISTS  
OF ALBERTA

CAAA Council Meeting

**Special online meeting via GoTo Meeting:**

Thursday, April 29, 2021

In Attendance: Fu-Lin Wang, Lowell Ask, Vanessa Ebertz, Michael McFarlane, Michelle Phillips, Cindy Grainger, Jessica Stankowski, Tamara Jones, Lindsay Babcock (7:30-9:10 p.m.), Paul Hu, Frank Yeh, Jennifer Galarneau and Peggy Eadie.

Chair: Fu-Lin Wang

Minutes and Moderator: Peggy Eadie

Meeting called to order: 7:01 PM

President gave a brief introduction and noted the addition of the Jurisprudence project update to the agenda as item #8.

1. Approval of agenda.

Vanessa made a motion to approve the agenda with addition of jurisprudence project review. Cindy seconded. No objections. Motion carried.

2. Approval of the April 15, 2021 meeting minutes.

Council reviewed the meeting minutes of April 15, 2021. Michael made a motion to approve the minutes. Tamara seconded. No objections. Motion carried.

3. In-Camera: Review of registration application.

4. Approval of Terms of Reference for Competence Committee.

Council reviewed the Competence Committee TOR and had a discussion. Frank noted that the quorum and terms of office were revised according to the bylaws.

Lowell made a motion to approve the Terms of Reference. Cindy seconded. No objections. Motion carried.

5. Approval of Terms of Reference for Inter-profession Advisory Committee.

Council reviewed the TOR for the Inter-profession Advisory Committee and noted the duties and responsibilities section, bullet 4 and 5, denoted association functions as opposed to regulatory functions.

President Initial: \_\_\_\_\_

VP Initial: \_\_\_\_\_



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The two bullets were revised as follows:

- Identify areas for further improvement of the acupuncturist profession with respect to public protection; and
- Make recommendations to Council about opportunities for collaboration with other healthcare professions, including clinical research, and addressing the needs of patients to further public safety.

Michelle suggested to extend the meeting to 9:45 pm. Vanessa seconded. No objections. Motion carried.

Michelle made a motion to approve the Terms of Reference with the above amendments . Michael & Cindy seconded. No objections. Motion carried.

6. Ratify the CAA Council Meeting Visitor Conduct & Information Policy (revised version sent on Mar 8, 2021).

Fu-Lin gave a brief outline and council discussed the policy. Council agreed to omit the last sentence of section *Reserving your Spot*.

Michael made a motion to rectify the CAA Council Meeting Visitor Conduct & Information Policy with one omission. Lowell seconded. No objections. Motion passed.

7. In-Camera: office staff performance review report.

As the meeting ran over its allotted time, Fu-Lin stated this item should be tabled for another meeting.

8. Jurisprudence Project Review.

Jennifer updated council on progress, including RFP is in progress, will meet shortly and send out. Jennifer had no information on cost sharing between outside colleges. If the CAA meets other standards across Canada, there is more work involved. Council will consider this.

Council discussed whether the JP Handbook would be ready for the Oct 2021 exam as handbook must be ready by July 2021. Paul stated concern that since most candidates finish their programs in June, the CAA might be challenged on fairness for candidates. Jennifer and Frank will continue to work on test portions.

Lowell stated this topic should be discussed further. Fu-Lin suggested to continue discussion via email. No motion was made.

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President Initial: \_\_\_\_\_

VP Initial: \_\_\_\_\_



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9. Michael made a motion to adjourn the meeting. Vanessa seconded. No objections.  
Motion carried.

Meeting adjourned at 9:55 PM

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President Initial: \_\_\_\_\_

VP Initial: \_\_\_\_\_