



COLLEGE & ASSOCIATION OF  
**Acupuncturists**  
OF ALBERTA

**CAAA Council Meeting**

Regular scheduled meeting via GoTo Meeting

Wednesday, November 18, 2020

In Attendance: Vanessa Ebertz, Jessica Stankowski, Cindy Grainger, Michelle Phillips, Michael McFarlane, Fu-Lin (Frank) Wang, Lowell Ask, Paul Hu, Frank Yeh and Janelle Kulak.

Chair: Fu-Lin Wang

Minutes: Janelle Kulak

Meeting called to order: 7:32 PM

President gave a brief introduction.

1. Approval of agenda

Michael made a motion to approve the agenda. Vanessa seconded. No objections. Motion passed.

2. Approval of meeting minutes:

Lowell made a motion to approve the September 30 meeting minutes. Michael seconded. No objections. Motion carried.

With the addition of a minor amendment regarding discussion of insurance, Jessica made a motion to approve the October 28 meeting minutes. Lowell seconded. No objections. Motion carried.

Michael made a motion to approve the November 12 meeting minutes. Vanessa seconded. No objections. Motion carried.

3. President's Report

Fu-Lin read his report. The report discussed the HPA transition, the Standards of Practice, Education, Finance, Examinations, and TCM regulation.

President Initial: \_\_\_\_\_

VP Initial: \_\_\_\_\_



4. Registrar & Executive Director's Report

Paul's report discussed the HPA transition, revision of Bylaws for HPA, Standards of Practice priorities, Minimum Standards of Education, new website for the college, the CCC, and the BFAC.

5. Treasurer's Report

Vanessa's report discussed the Internal Audit and introduction of application fees for Herbal registry and Grandfathering of Doctor Title. Council asked a few questions and Paul provided some information.

6. Review of Proposed Standards of Practice for Herbology

Frank Yeh gave background. Council had a discussion. Consultation with schools and any needed revisions of the document will be planned in due time.

7. Resolution to continue to use the Standards of Competency and Practice (revised April 20, 2005) before Council adopts new Standards of Practice after proper consultation

Michael made a motion to move forward with our current Standards of Practice and Competency under the HPA until we are able to modify such Standards of Practice to fall in line with the HPA standards. Vanessa seconded. No objections. Motion carried.

8. Resolution to adopt Pan-Canadian Standards for TCM Practitioners and Acupuncturists: Entry-Level Occupational Competency Profile as the Standards of Competency for the acupuncturist profession in Alberta, in addition to the Standards of Competency and Practice (revised April 20, 2005) developed by Alberta Health and Wellness

Michelle made a motion to adopt the Pan-Canadian Standards for TCM Practitioners and Acupuncturists: Entry-Level Occupational Competency Profile as the Standards of Competency for the acupuncturist profession in Alberta, in addition to the Standards of Competency and Practice (revised April 20, 2005) developed by Alberta Health and Wellness. Cindy seconded. No objections. Motion carried.

9. Review and approval of 2021 budget

Michael made a motion to approve the 2021 budget. Vanessa seconded. No objections. Motion carried.

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President Initial: \_\_\_\_\_

VP Initial: \_\_\_\_\_



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10. Appointment of Committee Member – Echo Dawn Houle for Examination Committee

Michael made a motion to appoint Echo Dawn Houle to the Examination Committee. Jessica seconded. No objections. Motion Carried.

11. Review and approval of TOR for Executive Committee

Council had discussion. Michael made a motion to approve the Terms of Reference for the Executive Committee of Council after the removal of the first bullet: “Acting in the place of and with the authority of the Council as necessary, when action by the Council between Council meetings is not practicable”. Michelle seconded. No objections. Motion carried.

To save time, items:

12. Establishment of TCM Regulation Task Force: Discussion, and

13. Establishment of Inter-professional Advisory Committee: Discussion,

were combined. Paul asked for direction from council on the next steps so office can get working on those. Michelle made a motion to go forward with the establishment of both the TCM Regulation Task Force and the Inter-professional Advisory Committee. Michael seconded. No objections. Motion carried.

Michael made a motion to adjourn the meeting. Michelle seconded. No objections. Motion passed.

Meeting adjourned at 11:29 PM

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President Initial: \_\_\_\_\_

VP Initial: \_\_\_\_\_