



COLLEGE & ASSOCIATION OF  
**Acupuncturists**  
OF ALBERTA

CAAA Council Meeting

Special online meeting via GoTo Meeting

Wednesday, August 12, 2020

In Attendance: Vanessa Ebertz, Jessica Stankowski, Cindy Grainger, Michelle Phillips, Michael McFarlane, Fu-Lin (Frank) Wang, Lowell Ask, Paul Hu, and Janelle Kulak.

Invited to join meeting for item #4 and 5: Brenda Kohut and David Dennis

Chair: Fu-Lin Wang

Minutes: Janelle Kulak

Meeting called to order: 8:02 PM

President gave a brief introduction and mentioned a topic to be discussed in the future.

1. Approval of agenda

Vanessa made a motion to approve the agenda. Michael seconded. No objections. Motion passed.

2. Approval of July 20 meeting minutes

Council suggested the following changes:

- State that Lowell Ask was absent.
- Remove the statement regarding motion made in item #4: "The validity of this motion is subject to *Robert's Rules of Order [RONR (11<sup>th</sup> ed.), p.305, 344]*, therefore does not stand and has been quashed." Council agreed that this matter was not discussed at the July 20 meeting and requires attention during another meeting. This matter remains unresolved.

Michael made a motion to approve the July 20 meeting minutes with the above amendments. Michelle seconded. No objections. Motion carried.

3. Review the CAAA policy regarding appointment of committee chairs and members

President Initial: W

VP Initial: \_\_\_\_\_



Discussion and clarification of CCC membership and review of resumes of candidates.

4. Appointment of Conduct and Competency Committee co-chairs

Current acting co-chairs Brenda Kohut and David Dennis joined the meeting to give their comments.

Council had a discussion regarding need for change to *Terms of Reference* to officially add a vice-chair/co-chair position in each committee, especially regarding the CCC. Paul gave some clarification on the amendments to past CCC procedures and process going forward in the HPA.

5. Appointment of Conduct and Competency Committee members

Michael made a motion to appoint David Rose and Shaomei (Sarah) Shen to the CCC. Lowell seconded. No objections. Motion Carried.

Lowell made a motion to adjourn the meeting. Vanessa seconded. No objections. Motion passed.

Meeting adjourned at 9:58 PM

---

President Initial: \_\_\_\_\_

VP Initial: \_\_\_\_\_