



# COLLEGE OF ACUPUNCTURISTS OF ALBERTA

## CAA Council Meeting Special Online Meeting via GoTo Meeting

Sunday, June 13, 2021

In Attendance: Fu-Lin (Frank) Wang, Lowell Ask, Vanessa Ebertz, Michael McFarlane, Michelle Phillips, Jessica Stankowski, Cindy Grainger, Paul Hu, Frank Yeh, Jennifer Galarneau, Lindsay Babcock (3:00-3:50), Peggy Eadie

Absent: Tamara Jones

Chair: Fu-Lin Wang

Minutes and Moderator: Peggy Eadie

Meeting called to order: 3:01 PM

President gave a brief introduction and welcomed Lindsay Babcock. Fu-Lin noted that items 3 & 6 (tabled from May 15<sup>th</sup> meeting) would be added to tonight's meeting.

### 1. Approval of agenda

Lowell stated tabled items should be discussed first. Lowell made a motion to approve the agenda including addition of items 3 & 6. Vanessa seconded. No objections. Motion carried.

### 2. In Camera: Review of registration decision.

### 3. Review of feedback regarding Standard of Practice for Supervision.

Frank provided key points and feedback on Standard of Practice for intern acupuncturists, regulated members under supervision, conditions reflecting current HPA regulation and supervisor criteria including perceived or actual conflict of interest. Council asked questions and Frank provided answers. Michael asked if item 6(g), could provide more clarity. Jennifer suggested adding one sentence to item 6(g) for clarity, "Information submitted on supervisor approval form should disclose all pertinent criteria and document should be signed". Frank agreed. This agreement between both parties must be submitted to the CAA.

Lowell made a motion to approve the current Standards of Practice for Supervision. Vanessa seconded. No objections. Motion carried.

### 4. Review of Continuing Competency Program.

Frank noted key items of the Continuing Competency Program such as members requiring 15 credits per year (4 core competency credits), submitting a Learning Plan (up to 5), and keeping

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President Initial:           *M. Phillips*          

VP Initial: \_\_\_\_\_



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records for at least 5 years. Council had a discussion. Vanessa asked whether external consultation is the next step, Frank said yes. Vanessa made a motion to approve the Continuing Competency Program. Lowell seconded. No objections. Motion carried.

### 5. Review of Patients Relations Program.

Jennifer provided an overview of the Patient Relations Program. Council asked questions and Jennifer provided answers. Sexual Assault/Misconduct training will be a requirement of registration & renewals, members will receive a certificate upon completion. Paul stated program information should be posted on CAA website. Vanessa noted the BFAC should review to ensure \$40,000 fund is available. Jennifer offered to act as program administrator for the first 6 months.

Michelle made a motion to approve the Patient Relation Program, approve the \$40,000 fund and for Jennifer to act as program administrator for the first 6 months. Michael seconded. No objections. Motion carried.

### 6. Review of Feedback regarding Standards of Practice – Herbology.

### 7. Discussion of appointment of Appeals Committee.

Fu-Lin stated that these items cannot be completed today and suggested to table items 6 & 7 to the next special meeting. Michelle made a motion to table items 6 & 7 to the next special meeting. Michael seconded. No objections. Motion carried.

Vanessa made a motion to adjourn meeting. Lowell seconded. No objections. Meeting adjourned at 6:06 PM

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President Initial:           *M. Phillips*          

VP Initial: \_\_\_\_\_