



# COLLEGE OF ACUPUNCTURISTS OF ALBERTA

## REGISTRATION APPLICATION PROCESS OVERVIEW

### PURPOSE

The Registration Application Process Overview (**the Overview**) is developed to help applicants to understand the application process and make informed decisions. Based on their education, licensing and work experience, applicants can decide how they may be registered as an Acupuncturist in Alberta.

### INTRODUCTION

According to the *Alberta Government Organization Act*, Schedule 7.1, section 2, acupuncture is a restricted activity. You must be registered with the College of Acupuncturists of Alberta (**the College**) to practice as an Acupuncturist in Alberta.

Effective December 30, 2020, the profession of acupuncturists in Alberta has been governed under the *Health Professions Act* (**the Act**) and the *Acupuncturists Profession Regulation* (**the Regulation**). All applications for registration will be evaluated in accordance with the Act and the Regulation. Both the Act and the Regulation are available on the College's website for review.

### CATEGORIES OF REGISTRATION

In accordance with the Regulation, the Council of the College established three categories of regulated members as follows:

1. General Register – Applicants must meet the requirements of the Regulation, section 3.
2. Provisional Register – Applicants must meet the requirements of the Regulation, section 4.
3. Courtesy Register – Applicants must meet the requirements of the Regulation, section 5.

### ROUTES FOR REGISTRATION

1. New Graduates

If you are a new graduate with a diploma from an acupuncture program approved by the Council, you will be required to pass the Alberta Acupuncturist Registration Examination

(the AARE) before you are registered on the General Register, provided you meet all other requirements in the Regulation. For information how to apply to write the AARE, please refer to the [Examination Application Guide](#).

## 2. Equivalent Jurisdiction

According to the Regulation, section 6, if you are currently registered in good standing in another jurisdiction recognized by the Council as having substantially equivalent registration requirements to those of General Register in Alberta, you may be registered on the General Register after you pass the Jurisprudence Examination, provided you meet other requirements for registration in the Regulation. For detailed information how to apply, please refer to the [Registration Application Guide](#).

## 3. Substantial Equivalence

According to the Regulation, section 7, if an applicant whose qualifications have been determined by the Registrar or Registration Committee to be substantially equivalent to the requirements for registration on the General Register in Alberta, the applicant may be registered on the General Register, with or without an examination or other assessment activity.

## **DOCUMENTS REQUIRED FOR APPLICATION**

Please refer to the [Registration Application Guide](#) regarding documents required for registration application.

## **DECISION ON APPLICATION**

1. Decision on application will be made in accordance with the Act, sections 28 and 30, and the Regulation.
2. It takes approximately 2-4 weeks to process your application after receipt of ALL required documents and application fee.
3. If you do not receive a notification of decision on your application by the date that is 120 days after notice was given to confirm that your application for registration is complete, you may request a review of your application by the Council.

## **REQUEST FOR REVIEW OF REGISTRATION DECISION**

According to the Act, section 31, an applicant may request a review of their registration application by Council if their application is accepted subject to conditions, deferred or refused by the registrar, registration committee or competence committee, or the applicant is not notified

of a decision by the date that is 120 days after notice was given to confirm that your application for registration is complete.

The request must be received within 30 days after the applicant is notified of the decision, along with a review fee of \$300.00.

A request for a review by the Council must

1. be in writing,
2. set out the reasons why the application for registration should be approved with or without conditions,
3. be given to the registrar who must give a copy of the request to the Council.

Upon receipt of the request for review, the Registrar must, within 30 days, notify the applicant of the date, time and place at which the Council will conduct the review. The review will be commenced within 60 days after the Registrar is given the request for a review.

## **CONTACT INFORMATION**

If you have further questions, please contact the College of Acupuncturists of Alberta office for more information. Due to the pandemic, communications may be via email or regular mail for timely communication.

Address: #201, 9612 – 51 Avenue NW Edmonton, AB T6E 5A6

Phone: (780) 466-7787

Email: [jenneyw@acupuncturealberta.ca](mailto:jenneyw@acupuncturealberta.ca)

Website: <http://acupuncturealberta.ca/>