



## CAAA Council Meeting

Online meeting via GoTo Meeting

Friday, July 17, 2020

In Attendance: Vanessa Ebertz, Jessica Stankowski, Cindy Grainger, Michelle Phillips, Michael McFarlane, Fu-Lin (Frank) Wang, Lowell Ask, Boxin Wanglin, Paul Hu, and Janelle Kulak.

Chair: Boxin Wanglin

Minutes: Janelle Kulak

Meeting called to order: 8:12 PM

Boxin inquired if new business wanted to be added. Michelle made a motion to add a discussion regarding the proposed regulations for HPA. Jessica seconded. No objections. Motion passed.

### 1. Approval of agenda

Michael made a motion to approve the agenda. Fu-Lin seconded. No objections. Motion passed.

### 2. Swearing on of council members by reading and signing Oath of Office

### 3. Election of officer positions

Council members gave a short comment regarding if they wanted an officer position or not. Lowell and Fu-Lin - President, Vanessa – Treasurer and, Cindy, Jessica, Michelle, and Michael did not want a position.

President nominations – Michael nominated Lowell; Jessica nominated Fu-Lin. After voting, Fu-Lin declared new President.

Vice President nominations – Vanessa nominated Lowell. Lowell accepted position.

Treasurer position – Michelle nominated Vanessa. Vanessa accepted position.

Boxin congratulated new council and turned the chair over to Fu-Lin. Boxin exited meeting.

### 4. Review of Conflict of Interest Policy and sign form

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President Initial: \_\_\_\_\_

VP Initial: \_\_\_\_\_



5. Review and sign Oath of Confidentiality and Privacy
6. Next Meeting – July 29, Board Development Workshop
7. New business – Discussion on Proposed HPA Regulations

Paul gave background for new council. Michelle suggested that the addition of the new herbal registry and the document's circulation among external stakeholders for consultation be discussed. After discussion, council decided to have another meeting July 20 to continue the discussion, after documents can be reviewed.

Michelle made a motion to adjourn the meeting. Lowell seconded. No objections. Motion passed.

Meeting adjourned at 9:25 PM

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President Initial: \_\_\_\_\_

VP Initial: \_\_\_\_\_