



COLLEGE & ASSOCIATION OF
Acupuncturists
OF ALBERTA

CAAA Council In-Person Meeting
Sunday, June 5, 2016

In attendance: Lowell Ask, Boxin Wanglin, William Zhao, Don Fan, Colton Oswald, Heather Thompson, Carmen Lawlor, and Paul Hu

Regrets: Yang Su and Brad Krizan

Chair: Lowell Ask

Minutes: Paul Hu

Meeting was called to order at 8:33 AM.

1. Approval of agenda

- 1.1 Paul proposed to add one item to the agenda: meeting with a student association;
- 1.2 Colton proposed to add one item to the agenda: develop a comprehensive policy regarding referral to other health professionals;
- 1.3 Carmen made motion to approve agenda, seconded by Colton. All in favour. Carried.

2. Approval of May 5th, 2016 meeting minutes

Carmen mentioned to approve the minutes, seconded by Don. All in favour. Carried.

3. Appointment of Committee Members

Nominations were presented and discussed. William made a motion to approve the appointments below, seconded by Colton. All in favour, motion approved.

Registration & Program Review Committee

Marjorie Copithorn (Chair)

Michelle Phillips

Jessica Stankowski

Zoe Zhao

Zhao Cheng Han

Conduct & Competency Committee

Marc Raedschelders (Chair)

Michael McFarlane

Amanda Ballas

Ann Zee

Gord Ariza

Frank Du

President Initial: _____

VP Initial: _____

Budget, Finance & Audit Committee

Yang Su (Chair)
Ricky (Jingzhao) Wang
Cherisse Osness
Boxin Wanglin

Member Services Committee

Constantine Karampelas (Chair)
Margaret Kennedy
Lindsay Cole
Anthony Yong
Mujun Chen
Lyla Yip
Benny Xu

Examination Committee

William Zhao (Chair)
Yucheng Chen
Amanda Ballas

4. Approval of Patient Record Policy as proposed by Conduct and Competency Committee
Council members shared their comments regarding the proposed policy. Colton agreed to collect feedback from other council members and present them to Conduct and Competency Committee.
Heather made a motion to table the policy for approval at next council meeting, seconded by William. All in favour.
5. Discussion of Strategic Planning
Paul presented draft Strategic Plan for council discussion.
6. Discussion of complaint from exam candidate
The complaint from an exam candidate was reviewed. Colton excused himself due to concerns of Conflict of Interest.
Council advised Paul to respond to the candidate of council decision.
7. Schedule future council meetings
Lowell will propose dates for next council meeting via email.
8. New Business
8.1 Meeting with Student Association
The meeting is scheduled for Wednesday, June 29, 2016, 1:00 PM at CAAA office, to be attended by Lowell, Boxin, William, Don, Carmen and Paul.

President Initial: *AS* VP Initial: *W.Z.*

8.2 Develop a comprehensive policy regarding patient referral, deferred to next meeting.

MEETING ADJOURNED AT 1:10 PM.

President Initial: *JS* VP Initial: *(G.S.)*